



KLAMATH COMMUNITY COLLEGE

Klamath Community College provides accessible, quality education and services in response to the diverse needs of the student, business, and community. The College supports student success in workforce training, academic transfer, foundational skills development, and community education.

Nursing Assistant Program - HEA 100 Admission process

Phase I - Registration

Current students may register online. New students must see a student service representative in Founder's Hall to register. **All** screens, paperwork, CPR card, and immunizations must come back completed and clear by **Friday of the first week of the term**. This includes:

1. Negative results for 10 panel drug screen and background check. **Started on Orientation Day.**
2. CPR card for health care providers by the American Heart Association. **Must be current during the term.**
3. Immunization dates for Hepatitis B, Tdap, MMR, and varicella or blood draw showing immunity. **Bring immunization records to orientation day to complete paperwork.** Immunization records may be found on: Alert system from the state in which immunization was received, high school records or by your health care provider.
4. Turn in all required **paperwork - completed** - by Friday of the first week of the term.

Phase II - Orientation

This is the first day of class which all students are required to attend. During orientation, students will review required data and course policies, complete required OSBN and KCC paperwork, start the background check and drug screening, and complete a CPR class.

1. The **Background check** must be started prior to the first day of class during orientation day.
 - If you have a known positive background:
 - Review about background checks by Oregon State Board of Nursing and Department of Humans Services via the links below. This should be **started the term before** class for results to be returned by the **Friday of the first week of class**.
 - Oregon Board of Nursing: Follow the link to make an official request for a **predetermination** of a prior conviction:
<https://www.oregon.gov/osbn/Pages/predetermination-request.aspx>.
 - Regardless, criminal histories are reviewed on an individual basis. Aside from the new predetermination request, OSBN does not pre-screen application materials and background information. The individual may find the following information helpful as well:
<https://www.oregon.gov/osbn/Pages/criminal-history.aspx>
 - Also review the following link to determine if you may attend HEA 100:
 - Oregon Board of Nursing's criminal history requirements and policies found in Division 1 of the Nurse Practice Act located at
<https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=215762>.
 - Oregon Department of Human Services criminal history requirements and policies located in Division 7 located at:
https://oregon.public.law/rules/oar_chapter_407_division_7,
https://oregon.public.law/rules/oar_407-007-0320,
https://oregon.public.law/rules/oar_407-007-0290, and
https://oregon.public.law/rules/oar_407-007-0041.
2. **Drug screen** - A 10 panel drug screen includes: amphetamines, methamphetamines, barbiturates, benzodiazepines, cocaine/morphine, MDMA, marijuana (THC), opiates, phencyclidine (PCP), and propoxyphene or methadone. Screens must come back negative or you will be asked to drop.



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Phase III - Friday of the first week of the term

Review all required steps submitted by the student for completeness of paperwork, background check, drug screen, current CPR card, and Immunization record. If not completed or within an acceptable range, the student will be dropped from the class. Students may reapply to the program the following term.

Phase IV- First day of class for those who have complete all steps

Start the 2-step TB testing or blood drug called QuantiFERON-TB Gold and the T-SPOT.TB testing. **TB testing must be completed two weeks before clinicals.** If not complete, the student will not be allowed to attend clinicals and will need to withdraw from HEA 100C.

For other questions please go to the website at: <https://www.klamathcc.edu/Academics/Programs/Nursing-Assistant> or make an appointment for questions at 541-880-2271 or culp@klamathcc.edu.